

Prepress Technician – Flexo and Digital Front End Processing (Onsite)

JOB DESCRIPTION

Purpose: Lay out and prepare electronic files per customer and printer specifications and produce press ready files for conventional and/or digital flexo output.

Essential Responsibilities:

Individual will be responsible for the following duties on a daily or recurring basis:

Prepress Responsibilities:

1. Build graphics to correct size according to customer supplied specifications, samples, sketches, or electronic files within specified parameters for flexographic printing.
2. Make corrections to customer supplied art, setting type, simplifying vector art supplied by customer, color separation of line art elements, traps and bleeds, simplifying color pallets, adding all OEC marks and tag lines, adding all printers' marks, and checking the customer's supplied artwork.
3. Check files for color separations, min dots, minimum press specs, spelling, document size, etc.
4. Produce and verify printable bar codes, output content and contract proofs.
5. Apply bump curves, cutbacks and screen angles for flexo final plating files.

Digital Front End Process Responsibilities:

1. Generate color profiles on digital DFE; manage and correct spot colors for digital output. May assist with charts and color information to capture readings and provide feedback for accurate color profiles.
2. RIP and step files according to specs; apply correct color profile for the DFE for best possible output.
3. Assess and select the more efficient workflow for the HP.
4. Manage the prepress file environment, including account administration and archiving on the DFE, job submission to the digital press, workflow management, RIP management, and connectivity.
5. Create and control job properties, including substrate, quantity, color, and stacking order for the HP.
6. Any other duties as assigned.

Knowledge, Skills, and Abilities:

- Solid customer focused philosophy and ability to work directly with customers
- High level of accuracy and attention to detail
- Color separation and color profile knowledge; experience with Photoshop necessary
- Proficiency with MAC and Windows Operating Systems and Adobe Creative Suite; basic understanding of variable data and database knowledge helpful
- Must possess excellent oral and written communication, organization and problem solving skills
- Ability to work independently to handle demanding schedules and multiple priorities

Education and/or Experience:

Associate Degree in related field or equivalent years of experience within a flexographic prepress/print environment. Individual must have a proficient knowledge of software applications and knowledgeable in Photoshop and Illustrator.

Equipment/Materials Used: General printing and office equipment.

Conditions of Employment: The work setting consists of an office environment with suitable lighting, comfortable temperatures, and a low noise level. Employee should be able to sit and work at a computer for prolonged periods of the time. General vision and hearing. Occasional travel to customer sites may be required.